

## **RHRC Client Strategic Planning Leader**

### **Minimum Qualifications:**

- Bachelor's degree in business analytics, business management, healthcare administration, or similar, or equivalent work experience.
- 5+ years of experience in a rural health setting, management experience preferred.
- 3+ years of experience with strategic planning, preferably in a rural health setting
- Demonstrated knowledge of rural health, its challenges, and opportunities for innovation.
- Demonstrated knowledge in performance improvement theory and lean methodologies
- Demonstrated understanding of value-based frameworks, and the future of reimbursement.
- Deep understanding of strategic planning and management frameworks.
- Demonstrated experience developing strategic planning tools, timelines, and frameworks.
- Demonstrated knowledge with market analysis frameworks, and report development.
- Demonstrated proficiency in Microsoft Office Word, PowerPoint, and Outlook
- Demonstrate a basic understanding of Excel, and its different functions and uses.
- Experience with Power BI preferred but not required.
- Demonstrated ability to work independently with minimal supervision yet meet established deliverables and timelines.
- Excellent interpersonal and communication skills.
- Ability to work in a fast-paced environment.
- Must be service oriented.
- Must be willing to not only manage the process but also be hands-on to meet internal and external customer needs.

### **Responsibilities:**

- Support the overall planning for and implementation of RHRC programs and clients to include:
  - In cooperation with program directors and project managers, direct technical assistance being provided to clients to assist with strategic plan / transformation plan development.
  - Manage the full spectrum of strategic plan development including mission and vision statement development, stakeholder engagement, environmental scans, SWOT/SOAR analysis, SMART goal development and implementation strategies.
  - Support the design and implementation of population health improvement efforts at the request of program directors to support client initiatives including potential funding sources.
  - Synthesize output of planning efforts to inform an iterative process of plan development.
  - In coordination with partnering vendors, conduct market research and trends at the request of the clients.
  - Meet with clients as needed to support the planning process.
  - Create and present analysis reports to inform planning efforts.

- Develop capacity building resources pertaining to planning and performance improvement for ongoing client use (templates, toolkits, LMS modules, etc.)
- Plan Monitoring:
  - Manage the strategic planning application tool, and its effective use across the organizations for both internal RHRC planning needs and those of its clients.
  - Manage implementation monitoring activities for both the RHRC as well as its clients in partnership with the RHRC data visualization staff.
  - Manage the development of and implementation of effective reporting on planning efforts for the RHRC, as well as its clients.
  - Oversee client facing performance improvement efforts to support the improvement of operational efficiency and quality improvement efforts of clients.
- Team Leadership:
  - Supervise and mentor the RHRC's planning team, providing guidance, support, and professional development opportunities.
  - Foster a collaborative and positive work environment, encouraging teamwork and knowledge sharing.
  - Assist leadership in gauging capacity and progress strategic planning engagements.
  - Analyze existing company processes and workflows within the planning process.
  - Develop resources for the RHRC planning team to be used for onboarding and cross training (templates, SOPs, LMS Modules, etc.)
  - Provide leadership and management oversight to planning vendors.
  - Support other functional business lines / technical assistance teams as may be needed.
- Meeting attendance
  - Attend standing project-related meetings as needed.
  - Attend other key meetings related to the RHRC as needed.

Performs other duties as assigned.

**Location:**

- Predominantly virtual with travel expected no more than 20% of the time.
- Must be willing to travel to Harrisburg, PA and client locations as needed.
- Must be willing to attend in-person meetings scheduled by the RHRC.

**Work Status:** Full-time, 37.5-hour workweek

**Salary Range:** \$125,000 - \$135,000, depending on experience.

**If you are interested in this position, please submit your cover letter and resume to [support@RHRC.org](mailto:support@RHRC.org).**