POSITION: RHRCO Senior Data Analyst / SQL Manager

MINIMUM QUALIFICATIONS:
- ✓ Bachelor's Degree and at least 3 years' experience in an analysis role to include leading the design of analysis plans.
- ✓ Demonstrated data management skills and experience preparing detailed analysis.
- ✓ Experience with establishing and maintaining an SQL Database
- ✓ Experience collaborating with internal and external resources to develop strategies that meet organizational goals within budget and established timelines.
- ✓ Experience with analyzing active programs to identify issues, trends, or necessary improvements to capitalize on overall team strategy and drive results.
- ✓ Experience working on cross-functional teams and indirectly managing teams.
- ✓ Experience in data modeling with the ability to synthesize information into meaningful conclusions and tactical recommendations.
- ✓ Experience using time management skills such as prioritizing/organizing and tracking details and meeting deadlines of multiple projects with varying completion dates.
- ✓ Be self-directed, detail-oriented, and able to work in a fast-paced environment.
- ✓ Be highly proficient with Microsoft Excel, Microsoft Access, Microsoft SQL Server Management Studio.
- ✓ Advanced programming and technical skill in SAS and SQL.
- ✓ Excellent communication skills, written and verbal
- ✓ Have an understanding of hospital finance, revenue cycle, and payer participation agreements preferably in a rural setting.

WORK LOCATION: Predominately virtual, with travel no more than 20% of the time. Must be willing to travel to Harrisburg, PA upon request. Must be willing to attend in-person meetings scheduled by the RHRCO/A.

JOB DESCRIPTION:
Data Analytics:
- Develops and maintains reporting and analytics infrastructure for team using advanced technical skills.
- Develops and maintains SAS based programs to optimize efficiency of performance and outcomes.
- Leads the design of analysis plans and protocols to satisfy program objectives.
- Analyzes and reports, both internally and externally, on project performance and outcomes.
- Collaborates with team members to effectively translate reporting needs into tactical resources and deliverables to be used internally and with external stakeholders.
- Collaborates with internal/external vendors to provide web-enabled access to program performance.

SQL Data Management:
- Manages the migration of organizational data from the currently used Access database to an SQL Server.
- Collects, organizes, and uploads organization and programmatic data to the SQL Server.

Grant Support:
- Assists with the aggregation of data needed for development of funding proposals.
- Assists with data coordination and reporting requirements of funded projects.
- Attends standing weekly project-related meetings, including, but not limited to, calls with the consortium partners, interagency, and core team meetings to stay up-to-date on all project work streams.
- Regularly updates key project documents to maintain accurate files.
- Performs other project management duties as assigned to support the assigned programs.
- Assists the RHRCO management team with data management
- Assists RHRCO leadership with data analysis and special projects upon request.
- Performs other duties as assigned.

If this position is of interest to you, please send a cover letter accompanied by your resumé to RHRC leadership at Support@RHRCO.org